



FULTON COUNTY CENTER FOR REGIONAL GROWTH

Fulton County Center for Regional Growth
MINUTES of the MEETING of the BOARD of DIRECTORS

Friday – September 25, 2015 – 8:30 a.m.
FCCRG Board Room; 110 Decker Drive, Suite 220
Johnstown, New York

- Directors Present: Chris Curro, Gregory Fagan, Travis Mitchell, Ronald Olinsky, Geoffrey Peck, and Jim Selmser
- Directors Absent: Michael Bowker and Dustin Swanger
- Staff Present: Ronald Peters and Becky Hatcher
- Guests: Jim Groff, Fulton County Supervisor; Mike Albanese, FCCRG Counsel; and Jim Mraz, FCIDA

Public Session

Call to Order / Introductions:

Vice Chair Greg Fagan called the meeting to order at 8:35 a.m. He welcomed the Directors and guests to the meeting.

Minutes:

Jim Selmser made a motion to approve the August 28, 2015 board meeting minutes as written. Chris Curro seconded the motion and the minutes were approved.

Administrative Matters

Chair Report:

No Chair Report was provided at this meeting.

Committee Reports:

Executive Committee: This Committee has not met since the last Board meeting.

Governance Committee: There was no report from the Governance Committee.

Finance Committee: Jim Selmser advised the Board that this Committee met the Wednesday prior. They reviewed Phil Becket's reports, as well as the other reports provided at the meeting. There were no questions or issues with the materials considered.

Audit Committee: This Committee has not met since the last Board meeting.

Membership Report:

Becky Hatcher handed out a report that showed 25 membership renewals totaling \$4850.00 so far for 2015. A mailing for 2016 memberships is being worked on. Ron mentioned establishing a membership committee with the goal to increase membership.

EDC Report:

Ron Peters advised the Board that EDC's Board met and approved 2 loans through the CDBG loan pool; CMK Development and Royal Mountain Inn.

County and City Reports:

Jim Mraz provided an update on the Tryon marketing analysis. He shared samples of 2 brochures which were developed to market to 2 of the 7 identified industry clusters which Tryon should be marketed to, per the analysis. The other 5 brochures are in production. He also talked about the MV500 plan, which is nearing completion.

Old Business

Existing Microenterprise Grant Program Update: Ron Peters advised the Board that one of the remaining eight microenterprise grants was funded earlier in the day. The proposed grant agreements have been sent out to all applicants and he expects to fund several more within the next week or so. NY State is seeking to change some of the requirements as listed in the grant agreement. They have identified Fulton County as some of the most successful grant submissions in the state. There are already 5 businesses interested in the 2016 grants.

Community Outreach Program: Ron continues to meet with small local businesses in the County. During the month of September he met with Main Auto, Johnstown Restaurant Supply, ElectroMetrics, Exel, and Studio Herbage.

National Grid Grant Update: Ron received an email from National Grid that the check for \$10,000 is being processed.

Management Agreement Updates: Monthly reports from Maddalone continue to be received, however, CBRE will no longer be sending reports as NBT Bank has moved forward with foreclosure proceedings and have appointed a receiver over their mortgaged properties, which included the 2 properties that CBRE was managing.

Property Sale Update: This will be discussed in Executive Session

Downtown Improvement Meetings - Gloversville: Ron continues to work on the 2 Great Guys properties on South Main Street. He is also working with prospects for the NBT building and is looking to secure some kind of funding for downtown businesses.

NYS Business Marketing Inquiries: Ron participated in three new conference calls with NYS and will pitch Fulton County where applicable.

Potential CDBG Loans: Ron has been working with one more potential borrower whose application needed additional work before it was ready for presentation. He has sent out 6-8 additional applications to interested businesses.

New Business

CFA Projects: Fulton County had 21 CFA applications submitted this year for funding consideration. Ron is working with two of these on secondary funding.

Business Development Building Stock Tour: Ron brought a local company that is looking to expand to three sites in the County.

Estee Phase II: Ron took some contractors on a tour of the Phase II building at Estee with the goal of bringing the building down. There is some grant funding available for this process, also for asbestos removal.

NYS Urban Council Annual Downtown Conference: Ron spent 2 days in Ithaca at a conference which featured downtown improvement ideas. Prior to the event, he sent the conference information to leaders in various organizations within the County and the cities of Gloversville and Johnstown. He saw Vince DeSantis in attendance for one day.

Upcoming Conferences: Ron will be at the IAMC fall conference next week in Cleveland, OH. IAMC is geared toward corporate real estate developers who try to locate sites for large corporations. He will also attend a second Site Selectors Guild Conference in Philadelphia, PA next month.

Capital Region Land Bank Meeting: This will be discussed in executive session.

Foreign Trade Zone Meeting: Ron met with a local business that may be able to develop a foreign trade zone in order to save money on tariff fees incurred with import/export of goods. This program is governed at a federal level and requires an approved application.

Combined County Marketing Efforts: Ron met with Jon Stead and Jim Mraz to discuss marketing the County. Due to the three entities having a hand in marketing various locations in the County, Ron would like to see a memorandum of understanding established that more clearly defines CRG's role and area of responsibility in the marketing of specific locations in the County.

CRG Networking Event: Becky Hatcher advised the Board that a flyer had been provided to them in their packet which will be distributed in the upcoming Chamber Newline. It advertises CRG's 2015 Business Jubilee, which will take place on November 13, 2015 at the Holiday Inn.

Other: Ron advised the Board that he will be inviting 2 members of the County Economic Development Committee to CRG's Board meetings each month. This month, CRG invited Ralph Ottusso and Charlie Potter; neither one were able to attend.

Adjournment to Executive Session to Discuss Legal Issues

At 9:05 a.m. Greg Fagan asked for a motion that the Board move into Executive Session; it was made by Chris Curro and seconded by Travis Mitchell before it was passed. The guests were dismissed and thanked for their attendance at the Board meeting.

Legal Issues:

The Directors discussed several ongoing legal issues. These discussions were informational in nature. No action was needed.

Adjournment

Greg Fagan asked for a motion to adjourn from Executive Session. Jim Selmser made the motion. It was seconded by Travis Mitchell and passed at 10:21 a.m.

As all business before the Board has been discussed, Greg asked that a motion be made to adjourn the Board Meeting. Geoff Peck made the motion. It was seconded by Jim Selmser and passed at 10:22 a.m.

Respectfully Submitted,



Geoffrey Peck, Board Secretary

10-30-15

Date